



**Ryukoku University  
Graduate School of Economics  
English-based Degree Program**

**Application Guidelines  
September 2023 Enrollment  
Master's Degree Program**

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## Application Eligibility

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Applicants must fulfill the following three requirements:

- 1) Those who will receive a scholarship from Japan International Cooperation Agency. (Including those who will receive the scholarship upon fulfilling the condition of enrollment at our graduate school.)
- 2) Those who have non-Japanese citizenship.
- 3) Those who have completed or will complete 16-year school education, including university education or its equivalent before the enrollment date.

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## Application Period and Screening Process

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(0) Applicants are encouraged to contact their desired advisor before filling the application documents.

(1) Applicants are requested to initially submit PDF copies of all the application documents except for letters of recommendation. These should be e-mailed to the following address from April 1st to April 3rd, 2023 (Japan time):

[jica-application@ebisu.fks.ryukoku.ac.jp](mailto:jica-application@ebisu.fks.ryukoku.ac.jp)

(2) Applicants must send a complete set of application materials to the postal address below from April 14th to April 25th, 2023 (Japan time). It is advisable to plan ahead by taking into account days for mail delivery from your country to Japan.

Admissions Office, Ryukoku University  
67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577

(3) Admission selection is based on a comprehensive evaluation of the documents submitted by the applicants. An online interview may be held whenever necessary.

(4) Admission decision will be sent to applicants by JICA. Ryukoku University does not respond to inquiries regarding the results of any part of the screening process.

(5) The application fee will be paid by JICA. (It is 35,000 Japanese Yen.)

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## Application Documents

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All documents and certificates must be prepared in English. Download the specified forms (1), (2), (3), and (4) at the following URL:

<https://www.econ.ryukoku.ac.jp/daigakuin/en/eprogram/>

Once completed, the forms should be printed on one side of A4 or letter-sized sheets. Please make sure that everything is printed clearly.

(1) Application Sheet (Form 1)

(2) Application Sheet (Form 2)

• A recent photograph should be attached to Application Sheet.

(3) Research Proposal (Form 3)

(4) Two Letters of Recommendation (Form 4)

- Each letter should be completed by an evaluator who can assess applicants' academic potential and personality (e.g., a faculty member or an expert in your field of study).
- (5) Certificate of (Expected) Graduation and Academic Transcript from the university attended
- Both documents must be officially certified. Photocopies are not accepted.
  - Please do NOT send the original diploma. Those who submit a certificate of expected graduation must submit a certificate of graduation during the enrollment procedure.
  - Academic Transcript must contain all the grades earned in the previous university.
  - Applicants who completed or will complete education in the People's Republic of China need to visit the China Higher-education Student Information Online Verification System at the following website:

<http://www.chsi.com.cn/xlcx/bgys.jsp>

Follow the directions posted there to download your 教育部學歷證書電子注冊備案表 (Graduates of Chinese Universities, only) or 教育部學籍在線驗証報告 (Current Students at Chinese Universities, only.) The applicants must print the certificate and enclose it with the application documents. (Students who attended or are attending universities in Taiwan, Hong Kong or Macau do not need to submit these forms.)

(6) Official Test Scores of English Proficiency

- We accept only official TOEFL (iBT) or IELTS (Academic Module) scores from test dates within the last two years.
- For the TOEFL, applicants must submit the following two materials:
  - 1) A copy of the Examinee Score Report, or Test Taker Score Report
  - 2) Official Score Report (Request ETS to send it directly to Ryukoku University-International Center Office. [Institution Code: 8488])
- For the IELTS, applicants must submit a copy of the Test Report Form. The TRF number must be clearly visible at the bottom of the copy of the score sheet.
- Fees for TOEFL and IELTS should be paid by applicants. Ryukoku University does not bear the expenses.
- Applicants who have earned or will earn a bachelor's degree (or higher) from an English-speaking university are exempted from the TOEFL or IELTS requirement, on the condition of submitting an official letter from the university that certifies that all courses are taught in English.

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## Important Notices for Applicants

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- (1) No documents submitted for application will be returned to the applicants.
- (2) Offers of admission and scholarship are made based on the assumption that all of the information provided by the applicant is accurate. Ryukoku University may retroactively cancel admission of any student who has falsified personal information or academic records, or plagiarized the work of others in their Research Proposal.
- (3) Visit our web site for the latest information of our program:

<https://www.econ.ryukoku.ac.jp/daigakuin/en/eprogram/>

Please feel free to contact us if necessary, via e-mail : [ryukoku.jicaprogram@econ.ryukoku.ac.jp](mailto:ryukoku.jicaprogram@econ.ryukoku.ac.jp).

## Admission Policy

The Master's Degree Program aims to cultivate researchers who have a deep understanding of the world and the ability to build a theory and conduct an applied analysis, or to train advanced professionals who have practical abilities based on high ideals and academic knowledge.

For these purposes, we are looking for the following students:

- Students who want to play a role in peace and development of regional societies and the world, fulfill the eligibility of admission, are eager to study, and have good potential.
- Students who want to conduct research at the international standard, or to have advanced practical abilities.
- Students who want to be leaders involved in public activities.
- In order to establish creative and stimulating research environments, students who have careers in areas other than economics are also encouraged to apply.